

Committee to Promote Research
Beth Galbraith & Christine Brown

Committee Members: Beth Galbraith & Christine Brown (Co-Chairs)

Hannah Rosborough (Executive Liaison), Helen Heerema, Michelle LaPorte, Vickiy Jay Leung, Marianne Rogers, Clare Asquith Finegan, Michele Leblanc, Amy Kaufmann, Lesilie Taylor, Dominique Garingan

Activities since Conference: The Committee met on September 21, 2023 to review and edit the CALL Grant application, recommend an increase for future grant awards, discuss participant feedback from our session at the conference, and seek to appoint a new co-chair. We have provided information to the head office to update the list of grant award winners.

Ongoing activities/new special projects: The Committee is planning to develop a mechanism for assisting CALL members interested in research to find collaborators for their research projects. We will be organizing a coffee match-up program for individuals interested in research.

Any considerations/questions for the executive board: The Committee recommends that the CALL Research Grant be increased to \$5,000.

We have included below the text for the grant application. Is it possible for someone in Head Office to create a fillable form for the new grant application? We need the responses to the form to be sent to the chair(s) of the Committee to Promote Research.

Content for Online Grant Application

Application for CALL/ACBD Research Grant

Please complete this form and attach a resume of the applicant(s).

- Project title:
- Applicant(s):
- Primary Contact:
- Call Membership number of Primary Contact:
- Address:
- Phone number:
- Amount Requested:
- Estimated Start Date:
- Estimated Completion Date:
- Description of the project (up to 500 words).

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- Include a description of: Goals/outcomes/needs being met by the project, research question(s), research methodology, and method(s) of analysis.
- Provide a timeline outline of the project tasks and estimated completion dates:

Budget Details

Please provide answers to the following details about how the funds will be spent.

Section A - Salary Unpaid Leave to Conduct Research

No salaries or honorarium can be paid to principle grant winners. Funds can be used to pay principle researchers if they are taking unpaid leave to conduct research.

- How much of the grant will be used to pay a salary?
- Provide the name of person who will receive funds to pay for compensating time off:

Section B - Research Assistance

If hiring research assistants of any type, please answer the following questions:

- Role of assistant to be hired:
- Number of assistants to be hired:
- Hourly salary to be paid to assistant(s):
- Number of hours to be worked:

Section C - Travel, Supplies, & Other Costs

If some of the funds will be used for travel, supplies, or other costs, please provide details.

- Amount of funds to be used for travel:
- Name of individual undertaking travel, and travel locations:
- Amount of funds to be used for supplies:
- Please describe any other costs you anticipate and the amount to be spent on each type of cost:
- Please outline preparatory work or a preliminary investigation as to the feasibility of their proposed project (for example, undertaken a literature search for similar studies):

Contacts for questions:

Christine Brown, Co-Chair
CALL/ACBD Committee to Promote Research Email: christine.brown@ualberta.ca
Or
Beth Galbraith Co-Chair



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